

COVID RISK ASSESSMENT FOR SEPTEMBER 2020

- This risk assessment template is intended to support schools in their decision-making process and enable them to assess their site and activities as required by the current government guidance.
- This assessment is based on the expectations set out in the Government guidance for schools Guidance for full opening from Sept 2020 <https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools> but must be adapted in order to give a clear narrative on the specific controls being put in place within your school to manage the risk from coronavirus.

As with other areas of risk school employers and leaders are required to reduce risk as far as is reasonably practicable, recognising that it is not possible to completely eliminate the risk of coronavirus.

- During this evolving situation please monitor and follow government guidance, further reviews and updates to the template will be made following any significant updates.
- In addition you should continue to review your controls and activities and update the risk assessment to reflect any changes in practice.

Notes on completion:

- This risk assessment should be completed by the Head and SLT in consultation with staff.

Consultation with employees is a legal duty and involving staff in the planning and assessment process will aid in your controls being adopted and in easing any anxiety amongst staff.

- Where you have a Union H&S representative then make sure you consult with them as part of the risk assessment process.
- You will need to review and tailor the contents of this generic risk assessment to meet your own individual circumstances, actions determined as required but not yet in place should be moved from the 'What are you already doing?' column to the 'What further action is necessary?' column. Or alternative and equivalent control measures which you have put in place added.
- Ensure this document is made **specific** to your site. Record any other **significant** findings and actions required to reduce risk further where existing controls are insufficient, assigning these actions to an appropriate manager or member of staff.
- There may also be a requirement to review other existing work activity risk assessments for your school and amend these (if you have not already done so) to include the management of the risks associated with COVID-19.

Share the risk assessment



Once the assessment is completed **share** this with all staff, make sure that you brief all temporary staff, peripatetic and supply teachers, visiting coaches etc. on your expectations on managing risk.

- You may choose to publish the risk assessment on your website to provide a clear transparent approach to the wider school community.

Monitor and review

As the school returns continue to review how staff and students adopt to your controls, there will almost certainly be areas where the risk assessment will need review to reflect additional controls or risks which only became apparent as your operational activities and curriculum are delivered.

Review and tailor the contents of this generic risk assessment to meet your school's individual circumstances, actions determined as required but not yet in place should be moved from the 'What are you already doing?' column to the 'What further action is necessary?' column. Record any other **significant** findings and actions required to reduce risk further where existing controls are insufficient, assigning these actions to an appropriate manager or member of staff.

RISK ASSESSMENT FOR: School activities during COVID 19 outbreak - opening from September 2020		 
Establishment: Little Reddings Primary School	Assessment by: Senior Leadership Team	Date: 1 st September 2020 Updated - 12 th October 2020
Risk assessment number/ref: RA – 001	Manager Approval: Chair of Governors	Date: 1 st September 2020 Updated - 12 th October 2020

Rev 1: updated template following issue of Government advice on July 2nd [Actions for schools during coronavirus outbreak'](#)

Rev 2: 16/07/20 updates to swimming pool section following confirmation of re-opening from 25th July, additional controls added to hire / lettings, some other minor changes;

Rev 3: 13/08/20 updated to take account in changes in national advice regarding face coverings

Rev 4: 01/09/20 updated following updated [DfE guidance on full opening](#) (28/8/20), [face coverings in education](#) (year 7 and above), testing kits and DfE guidance on [extra curricular activity](#) changes from previous version **highlighted in green**

Rev 5: 09/10/20 updated link to reporting of positive cases, use of NHS COVID-19 app and link to supplementary hire conditions added, updated Association of PE links added, changes from previous version highlighted in **yellow**.

What are the hazards?	Who might be harmed and how?	What are you already doing?	What further action is necessary?	Action by who?	Action by when?	Done
Individual risk factors meaning staff / pupils more vulnerable to COVID-19	Staff, Students / pupils / wider contacts Spread of COVID 19	Shielding for those who are extremely clinically vulnerable pauses on 1 st August (subject to continued decline in transmission) and the Government will no longer be advising these individuals shield.	Parents to be given Covid-19 specific information and kept up to date with any further changes	Class teachers & Admin team	September 2020 onwards	Ongoing
		Staff / students who previously were shielding able to return to school. School to discuss arrangements / concerns with individuals and provide assurance of controls in place. Individual risk assessments will be conducted where required to determine if additional measures are required. Some individuals under the care of specialist health professionals may need to discuss care at their next planned clinical appointment before returning. Those pupils unable to attend school because they are following clinical and/or Public Health advice (e.g. a letter from their consultant) will be provided with	All healthcare plans are reviewed regularly.	NHS/school	Ongoing	Yes

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		<p>remote education.</p> <p>Existing individual health care plans in place for pupils/students to be reviewed.</p> <p>Clear message sent to parents that students should not be sent into school if unwell for both Covid-19 and any other illnesses/symptoms.</p> <p>Staff Wider government advice remains to work from home where possible. Limited school roles where this will be the case, roles which are able to do so effectively will be considered.</p> <p>Individuals classed as clinically vulnerable or extremely clinically vulnerable to have a risk assessment undertaken on their role and ability to maintain social distancing.</p> <p>Consider if these staff are able to work remotely or in areas / roles where maintaining social distancing is easier.</p> <p>Any existing individual risk assessments to be reviewed. See COVID-19: guidance on shielding and protecting people defined on medical grounds as extremely vulnerable</p>	<p>Ongoing review of guidance</p> <p>1-2-1 Risk Assessments to be reviewed for vulnerable staff whilst continue to review guidance</p>	<p>SLT</p> <p>Head</p>	<p>June 2020</p> <p>May 2020 ongoing</p>	<p>Yes and Ongoing</p> <p>Yes and ongoing</p>
School occupants coming into contact with those with Coronavirus symptoms	<p>Staff, Students / pupils / wider contacts</p> <p>Spread of COVID 19</p>	<p>School community clear on symptoms of coronavirus: high temperature (37.8 deg C or more), a new continuous cough or a loss of, or change, in their normal sense of taste or smell. Stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection followed.</p> <p>These expectations have been communicated to all. Arrangements in place to ensure symptomatic staff / pupils do not return until isolation period has passed or negative test result confirmed.</p> <p>No symptomatic individuals to present on site.</p> <p>In the event of a suspected case whilst working on site Ensure SLT / Head are notified.</p> <p>Individual goes home immediately (if awaiting collection by their parent, isolate child in a room behind a closed door, or an area at least 2m away from others, open a window for ventilation) and self-isolate.</p>	<p>New more accurate temperature 'guns' purchased.</p> <p>Continue to remind all stakeholders of current/latest guidance (See staff protocols)</p> <p>Maintain strong communication with all staff about how to respond to individuals with symptoms.</p>	<p>Admin</p> <p>All staff</p> <p>SLT / Admin (TJ)</p>	<p>September 2020</p> <p>Ongoing</p> <p>May 2020</p>	<p>Yes</p> <p>Ongoing</p> <p>Ongoing</p>

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		<p>See https://www.gov.uk/government/publications/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings#additional-questions</p> <p>School staff supervising the child while they await collection should wear PPE (a fluid resistant surgical mask, type IIR) if a distance of 2m cannot be maintained. If direct care (such as for a very young child or a child with complex needs) is required then staff giving care to wear a fluid resistant surgical mask (type IIR), disposable apron and gloves.</p> <p>Clear message to parents that if a student is unwell at school they are to be sent home or collected immediately.</p> <p>Anyone who has had contact with those with symptoms to wash hands thoroughly.</p> <p>All areas occupied and equipment used by the affected person are to be thoroughly cleaned and disinfected (see PHE cleaning advice https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings)</p> <p>Students / staff informed via NHS test and trace or the NHS COVID-19 App they have been in close contact with a positive case to self-isolate for 14 days. See https://www.nhs.uk/conditions/coronavirus-covid-19/testing-and-tracing/nhs-test-and-trace-if-youve-been-in-contact-with-a-person-who-has-coronavirus/</p> <p>Testing Staff / pupils who develop symptoms should be tested. Testing is most sensitive within 3 days of symptoms developing. Guidelines on who can get tested and how to arrange for a test can be found in the COVID-19: getting tested guidance.</p> <p>Tests can be booked online through the NHS website https://www.nhs.uk/conditions/coronavirus-covid-19/testing-and-tracing/ Direct link is https://self-referral.test-for-coronavirus.service.gov.uk/antigen/name or call 119 if they have no internet access.</p> <p>From 26th August schools will be provided with 10 home testing kits which can be provided in the exceptional circumstance that you believe an individual may have barriers to accessing testing elsewhere. See https://www.gov.uk/government/publications/coronavirus-covid-19-home-test</p>	<p>Provide PPE as required by individual staff</p> <p>Maintain strong communication with staff about protective measures and expectations e.g. social distancing, hand washing.</p> <p>Disinfectant machine used weekly and required to be used as an additional measure after deep clean</p> <p>Staff and pupils who are tested for Covid-19 to inform the school of result and date of test and engage with the Track & Trace process.</p> <p>If positive follow Government & HFL advice and prepare for individuals or 'bubble' to self-isolate for 14 days</p>	<p>Designated 1st Aiders</p> <p>BR, Site staff, Evergreen cleaners</p> <p>Site Team</p> <p>SLT to note gov criteria</p> <p>All chd & staff in 'bubble'</p> <p>All Teachers to keep updated seating plans for Chd in Bubble</p>	<p>June 2020 ongoing</p> <p>June 2020</p> <p>September 2020</p>	<p>Yes and ongoing</p> <p>Yes and ongoing</p> <p>Yes and ongoing</p>

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		<p>kits-for-schools-and-fe-providers. Kits are not be given directly to children, only to adults over the age of 18 or a child's parent or carer.</p> <p>Positive case in school In the event of a positive case report to HCC via COVID.EYSEducation@hertfordshire.gov.uk See COVID-19 flowchart for schools http://www.intra.thegrid.org.uk/info/coronavirus/key_documents.shtml HCC Public Health will work through a risk assessment to identify close contacts and assist with action in response to a positive case.</p>	<p>Test kits are stored in the Heads office. From 16th Sept more kits can be ordered via https://request-testing.test-for-coronavirus.service.gov.uk/</p> <p>Ensure all staff know how to engage with the NHS Test & Trace process.</p> <p>Staff and pupils who are tested for Covid-19 to inform the school of result and date of test.</p> <p>From 16th Sept more kits can be ordered via https://request-testing.test-for-coronavirus.service.gov.uk/</p>	Government	Autumn Term	Ongoing
<p>General Transmission of COVID-19</p> <p>Ineffective hygiene protocols</p>	<p>Staff, Students / pupils / wider contacts</p> <p>Spread of COVID 19</p>	<p>Welfare facilities are provided which contain suitable levels of soap and paper towels. All persons to wash hands with soap regularly and thoroughly, for at least 20 seconds. Hand washing technique to be adopted as directed by NHS guidance posters in place to reinforce this.</p> <p>Alcohol hand sanitiser used to reduce congestion at toilets / where soap and water is not available.</p>	<p>Daily Checks/Walk rounds & regular briefings with all staff</p>	All staff & SLT	March 2020 and ongoing	Ongoing

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		<p>Review existing levels / location of hand sanitiser stations.</p> <p>Alcohol hand sanitiser provided at reception / entrance/exit points; student entrance /reception and should be used by all persons when entering/leaving.</p> <p>Additional hand sanitiser within classrooms where required e.g. for Early years children returning from the toilet where hand washing will not be as robust. Build use into routines staff and pupil routines e.g. on arrival, when returning from breaks, when changing rooms, before / after eating.</p> <p>Site staff to regularly clean the hand washing facilities and check consumables. Provide suitable and sufficient rubbish bins for hand towels with regular removal and disposal.</p> <p>Ensure adequate supplies of soap, hand sanitiser and paper towels and these should be securely stored.</p> <p>Catch it, kill it, bin it message reinforced.</p> <p>Tissues will be provided for classrooms. Staff to replenish as needed.</p> <p>Staff / students to use tissues when coughing or sneezing and then place the used tissue in the bin before washing hands. (lidded bins in classrooms / other locations for disposal of tissues and other waste)</p> <p>All persons are reminded to not touch their eyes, nose or mouth if their hands are not clean.</p>	<p>Ongoing daily checks (re-stock main areas & 'bubbles'/classrooms)</p> <p>Additional cleaner to be on site during the day (BR)</p> <p>Ensure stocks of cleaning materials are replenished.</p> <p>Ensure all staff understand expectations around safe storage of additional cleaning materials.</p> <p>Maintain close liaison with cleaning company to maintain high standard of cleanliness.</p> <p>Check paper towels & tissues are available in all classrooms</p> <p>Face, Hands, Space information shared regularly with Chd</p> <p>Posters around school, staff staff briefings & minutes.</p>	<p>BR/TJ & Evergreen cleaners</p> <p>Head & BR liaise with Lee from Evergreen</p> <p>All staff</p> <p>All staff</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>	<p>Ongoing</p> <p>Yes and ongoing</p> <p>Yes and ongoing</p> <p>Yes and ongoing</p>
General Transmission of COVID-19	Staff, Students / pupils / wider contacts	<p>Documented cleaning schedule in place.</p> <p>Enhanced cleaning schedule implemented throughout the site during school day, ensuring that frequent contact points, e.g. door handles, taps, flush</p>	Note further guidance on general cleaning is expected by Public Health	PHE	September 2020	Yes and ongoing

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Ineffective cleaning	Spread of COVID 19	<p>handles, toilet door handles, table / desktops, bannisters, telephones, keyboards etc. are all cleaned and disinfected regularly.</p> <p>Shared areas and rooms that are used by different groups will require more frequent cleaning / cleaning between groups.</p> <p>Where toilets are shared between different groups these must be cleaned regularly (focus on high contact surfaces) and the importance of thorough hand washing reinforced.</p> <p>Cleaning materials (e.g. disinfectant spray / wipes) available to staff. Manufacturer's instructions for dilution, application, PPE and contact times for all detergents and disinfectants to be followed.</p> <p>Only cleaning products supplied by the school / contract cleaners are to be used.</p> <p>School to obtain the risk assessment from contract cleaning staff for assurance on social distancing measures and their schedule / methods for cleaning the school site.</p> <p>Thorough cleaning of rooms at the end of the day.</p> <p>In the event of a suspected case / confirmed positive case on site For disinfection (e.g. following a suspected case) use a combined detergent disinfectant solution at a dilution of 1000 parts per million (ppm) available chlorine (av.cl.) or a neutral purpose detergent followed by disinfection (1000 ppm av.cl.). See PHE advice COVID-19: cleaning of non-healthcare settings guidance</p> <p>When cleaning a contaminated area: Cleaning staff to:</p> <ul style="list-style-type: none"> • Wear disposable gloves and apron • Wash their hands with soap and water once they remove their gloves and apron • Wear a fluid resistant surgical mask (Type IIR) if splashing likely • Hands should be washed with soap and water for 20 seconds after all PPE has been removed. 	<p>England before Autumn term</p> <p>Fogging machine purchased and used once a week for a complete disinfecting of all rooms.</p> <p>For toilets: see information to external club providers AI Bubbles accessing separate toilet facilities.</p> <p>Risk assessments obtained from cleaners. Coshh records kept.</p> <p>See note above about fogging machine.</p> <p>Site team has full PPE for disinfecting regime</p>	<p>Caretaker</p> <p>SLT/Admin team</p> <p>BR & Evergreen cleaning team</p> <p>BR</p>	<p>End of each week</p> <p>September 2020</p> <p>Ongoing</p> <p>June 2020</p>	<p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p>

What are the hazards?	Who might be harmed and how?	What are you already doing?	What further action is necessary?	Action by who?	Action by when?	Done
		<ul style="list-style-type: none"> PPE to be double-bagged, then stored securely for 72 hours then thrown away in the regular rubbish after cleaning is finished. <p>Any cloths and mop heads used must be disposed of as single use items.</p>				
General Transmission of COVID-19 Minimising contact and Maintenance of social distancing	<p>Staff, Students / pupils / wider contacts</p> <p>Spread of COVID 19</p>	<p>Bubbles/ Groups: Determine the nature and size of your distinct groups (bubbles) and document the approach being taken i.e. class bubbles, year group bubbles etc. (these should be as small as practicable to reduce transmission risk whilst delivering the full curriculum).</p> <p>Groups to remain clear and consistent. Document how these groups will be kept apart from others.</p> <p>Limiting interaction between groups by: Staggering breaks and lunch; Minimise rooms / spaces being shared across groups; Cleaning shared spaces between use by different groups e.g. canteen, school library etc.; No groups are coming together for assemblies, events / school fairs, school trips etc. Wider assemblies / collective worship conducted via video link. Continue to use social distancing wherever possible (more emphasis on this is likely with older children).</p> <p>Where staff move across groups (bubbles) hands to be washed / sanitised before and after and social distancing (2m) to be maintained from other staff and adults as far as is reasonable.</p> <p>All staff and pupils to maintain 1+metre social distancing from pupils and 2m from staff in line with PHE guidance as far as is reasonable.</p> <p>All staff to avoid close face to face contact and minimise time spent within 1 metre of anyone.</p> <p>Primary to remain in class groups for the majority of the time. Try and use outdoor areas for learning as much as possible. Pupils sitting side by side rather than face to face.</p> <p>Determine if face coverings for visitors and staff are required due to social distancing not being able to be maintained in communal areas. Those wearing face coverings should clean hands before and after touching – including to</p>	<p>Ongoing monitoring of movement around school and ability of groups to remain apart.</p> <p>Determine any pinch points, Limit contact in corridors and restrict/limit any movement around the school / review controls to keep groups apart.</p> <p>Assemblies held in classrooms separately to avoid groups interacting</p> <p>Sanitising stations in place throughout whole school</p> <p>All classroom furniture re-organised</p> <p>Ongoing review of face coverings. All staff have the choice to wear face coverings</p>	<p>SLT</p> <p>All staff</p> <p>Teaching staff</p> <p>Teaching staff</p> <p>All Staff</p>	<p>May 2020 and ongoing</p> <p>March 2020 and ongoing</p> <p>September 2020</p> <p>September 2020</p> <p>September 2020</p>	<p>Yes ongoing</p> <p>Yes ongoing</p> <p>Yes and ongoing</p> <p>Yes</p> <p>Yes and ongoing</p>

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		<p>remove or put them on – and store them in individual, sealable plastic bags between use.</p> <p>DfE guidance states these will not be necessary in the classroom even where social distancing is not possible due to the use of consistent groups / bubbles, and greater scope for physical distancing by staff within classrooms.</p> <p>The use of face coverings does not replace social distancing, good hand washing and hygiene protocols. (The HSE says that if staff choose to wear face coverings this should be supported by employers.)</p> <p>Extra-curricular clubs determine if these are essential and ensure delivery replicates school groups / bubbles.</p> <p>Hiring and lettings risk assessments on delivery required from providers, suspend if controls are not as robust as the school's. Supplementary conditions of hire in place See http://www.thegrid.org.uk/info/healthandsafety/documents_manual/covid-19_supplementary_hire_considerations_2020.pdf?1</p> <p>Social distancing (ideally 2m, 1m+ only with mitigation) must be maintained. Agree your maximum occupancy based on the room size and nature of activities (static vs a range of movement). Review hirers activity against relevant Government guidance and any existing restrictions.</p> <p>Room layouts and areas able to be accessed are agreed and additional furniture is not used by hirers Time of hire avoids any unnecessary mixing with members of the school community and access is arranged to avoid such contact. Welfare facilities are cleaned before / after use by hirers and adequate supplies of soap/water, paper towels, hand sanitiser etc. are provided. Consider how well ventilated the hired space is and if this can be improved, for example by opening windows / doors where appropriate. Is any additional signage for hired spaces to remind users on social distancing, hand washing etc.</p> <p>All areas used, particularly touch surfaces are cleaned before / after use / before occupation by school.</p>	<p>Masks & visors available in central stock of PPE Staff to wear a face covering for intimate care & 1 to 1 work with Chd (e.g. reading)</p> <p>Face coverings for visitors in internal communal areas if they cannot maintain 2m distance.</p> <p>At present Head has decided not to use school for any hirings/lettings to reduce further bubbles and any cross contamination</p> <p>To continue to review against Government guidelines</p>	<p>Admin team</p> <p>Head</p> <p>RT/KW/BR</p>	<p>September 2020</p> <p>March 2020</p>	<p>Yes</p> <p>Yes and ongoing</p>

What are the hazards?	Who might be harmed and how?	What are you already doing?	What further action is necessary?	Action by who?	Action by when?	Done
		<p>School equipment should ideally not be used by hirers, if it is it must be thoroughly cleaned after use -or left in 'quarantine' for 72 hours before being used by the school / other users. Record should be kept of all visitors / lead booker (maintained for 21 days) to aid track and trace. In the event of a subsequent positive case returned by a hirer / member of a 3rd party group ensure there is a process in place to notify the school.</p> <p>Schools to decide if the NHS QR code poster and check in function is to be used for members of the public when premises are let to external providers. Schools and FE providers are not expected to create NHS QR code posters for their normal day to day operations.</p> <p>Breakfast and afterschool clubs – risk assessments on delivery required from providers, suspend if controls are not as robust as the schools. See protective measures for holiday and after school clubs, and other out of school settings which recommend a max 15 children per group (multiple groups can use the same space, only if there is robust social distancing between groups)</p> <p>Provision should, where possible, replicate the groups (bubbles) in place during the school day to minimise potential transmission between the school's groups. Review space / layout and occupancy to determine if children from different groups can maintain social distancing (2m between children from different groups). Where this is not possible keep the before / after school groups consistent to reduce mixing.</p> <p>LRS Measures for Wrap Around Care include; Separate distanced tables for each year group bubble Food served on easily disposable cutlery and plates etc Sanitiser, wipes & PPE available Parents have to book online in advance so that staff can plan for who is coming Numbers limited to maximum of 20 Children Separate toilets used for different Bubbles Separate resources used for each child No Children to be sitting opposite each other – in bubbles still space out where possible</p> <p>Offsite visits No overnight or overseas visits to be run.</p>	<p>Breakfast club suspended from 1st June to be reviewed Sept 2020</p> <p>Breakfast club & Little Rascals re-opened on 5th Oct 2020</p> <p>All non essential trips cancelled until 1st Sept 2021</p> <p>A separate risk assessment for Year 6 swimming. Children to be kept in their assigned bubble (SLT to check on swimming procedures) SP</p>	<p>SLT</p> <p>KW/BR</p> <p>SLT EK/AG</p> <p>SLT Year 6 team RC</p>	<p>March 2020 and ongoing</p> <p>5th Oct 2020</p> <p>From 17th Sept</p>	<p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p>

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		<p>Any visits run will keep children within their consistent group. Re-assurance of COVID-secure measures in place at the destination to be undertaken as part of usual planning and offsite visit risk assessment.</p> <p>Face coverings From Saturday 8 August, Government guidance changed and members of the public are required to wear a face covering inside a wider list of indoor settings such as libraries, museums, galleries, visitor attractions etc. unless they have a legitimate reason for not wearing one. See full list here https://www.gov.uk/government/publications/face-coverings-when-to-wear-one-and-how-to-make-your-own/face-coverings-when-to-wear-one-and-how-to-make-your-own Staff and pupils should comply with expected requirements when visiting such venues.</p> <p>Music-dance and drama Social distancing to be observed. This may limit group numbers. Keep background / accompanying music to levels which do not encourage teachers or other performers to raise their voices unduly. If possible use microphones, avoid sharing these. Clean equipment before / after use and between users / groups.</p> <p>Singing and wind / brass instruments Cumulative aerosol transmission from both those performing in and attending events is likely to create risk. Consider if small groups in music lessons can take place outside / or indoors with improved ventilation E.g. through the use of mechanical systems and/or opening windows and doors. Limit group size in relation to space, use larger rooms with high ceilings.</p> <p>In line with the advice for out of school provision a maximum group size of 15 is still recommended (no larger school choirs / ensembles etc.) <i>Larger groups would need schools to undertake a specific risk assessment and demonstrate robust controls e.g. large spaces, strict social distancing and good ventilation (min of 10l/s/person for all present)</i></p> <p>Ensure 2m physical distancing for both staff and pupils (if 2m is not viable further robust risk mitigation will be needed- screens, 'moisture guard' covers for mouth blown instruments and good ventilation.) Use microphones. Sing / play quietly to reduce aerosol risk.</p>	<p>Separate risk assessment done for coach travel to and from swimming – Staff to wear face covering to and from school on coach.</p> <p>Individual, named instruments used (labelled).</p> <p>Lessons to occur outside if possible or in a hall area (or where possible outside) with good ventilation rather than in classrooms.</p> <p>Chd to be spaced out, sitting back to back.</p> <p>Individual instruments purchased so that there is no sharing of resources (ordered).</p>	<p>Desi Coaches</p> <p>Music lead-MF Continue to review Government guidelines</p> <p>Class teachers</p> <p>Music lead-MF Class teachers</p> <p>Admin team</p>	<p>Sept 2020 & ongoing</p> <p>Sept 2020 & ongoing</p> <p>Yes & ongoing</p> <p>Yes & ongoing</p>	<p>Yes</p> <p>Yes and ongoing</p> <p>Yes</p>

What are the hazards?	Who might be harmed and how?	What are you already doing?	What further action is necessary?	Action by who?	Action by when?	Done
		<p>Pupils should be positioned back-to-back or side-to-side when playing or singing and not facing each other. Position wind and brass players so that the air from their instrument does not blow into another player. No sharing of wind / brass instruments.</p> <p>Additional guidance and supplementary risk assessment on music lessons in school has been produced by Herts Music service. http://www.hertsmusicservice.org.uk/schools-covid-update/</p> <p>PE / school sport PE subject lead / head of PE to review existing risk assessments and schemes of work to include management of COVID-19 risks.</p> <p>Pupils to be kept in consistent groups, sports equipment to be thoroughly cleaned between each use by different groups, and contact sports limited. (The AfPE's position is still that contact between students should be avoided in PE, where some element of contact is permitted this should be limited with social distancing in place for other parts of the lesson).</p> <p>Where National Governing Bodies have approved guidance which permits contact (FA etc.) lessons must be operated in line with that NGB guidance. https://www.gov.uk/government/publications/coronavirus-covid-19-guidance-on-phased-return-of-sport-and-recreation/guidance-for-providers-of-outdoor-facilities-on-the-phased-return-of-sport-and-recreation.</p> <p>https://www.gov.uk/government/publications/coronavirus-covid-19-guidance-on-phased-return-of-sport-and-recreation/return-to-recreational-team-sport-framework</p> <p>Multiple groups not permitted to use PE / outdoor equipment simultaneously Sharing of equipment during PE is limited.</p> <p>Outdoor sports prioritised where possible, and large indoor spaces used where not, maximising distancing between pupils and natural ventilation. Build in time for handwashing / sanitising before / after lesson. See advice and FAQ's from Association for Physical Education, (Revised 29/9/20). AfPE have also published a model risk assessment for PE.</p> <p>Fixtures against other schools: AfPE are still advising against school fixtures due to contact / transmission risks across schools</p>	<p>Percussion instruments to be quarantined between groups. Staff to liaise with MF.</p> <p>PE equipment to be kept within the bubble. All equipment to be wiped/ cleaned after each use.</p> <p>Separate play equipment being used by separate Bubbles. All equipment to be wiped/ cleaned after each use.</p> <p>No PE clubs taking place at present (review after half term & consider year group bubbles for separate clubs).</p> <p>All PE lessons to take place outside</p> <p>All Chd to come to school on PE day with PE kit so that no changing of clothes in school is needed</p>	<p>MF Music Lead</p> <p>Monitored by RC & SLT</p> <p>Class teachers PE specialist teacher JW</p> <p>PE Lead & all Class teachers</p> <p>Class teachers PE specialist teacher JW</p> <p>All Staff</p>	<p>September 2020</p> <p>Sept 2020 & ongoing</p> <p>Sept 2020 & ongoing</p> <p>Sept 2020 & ongoing</p> <p>Sept 2020 & ongoing</p> <p>Sept 2020 & ongoing</p>	<p>Yes</p> <p>Sept 2020 & ongoing</p> <p>Sept 2020 & ongoing</p> <p>Sept 2020 & ongoing</p> <p>Sept 2020 & ongoing</p> <p>Sept 2020 & ongoing</p>

What are the hazards?	Who might be harmed and how?	What are you already doing?	What further action is necessary?	Action by who?	Action by when?	Done
Access to & egress from site	Staff, Students / pupils / wider contacts	Introduce staggered start and finish times to reduce congestion and contact at all times. Review access points, open up alternative gates. Allocate groups different times / entrance points. Communicate changes and allocated times to parents / pupils.	Review as needed with SLT Staggered exit times for separate Bubbles.	SLT	June 2020	Ongoing
	Spread of COVID 19	Staff on duty to monitor arrival / departure and site access points to facilitate social distancing – may need to change the number of access points, either increase to reduce congestion or decrease to enable monitoring. Discourage parents picking up their children from gathering at the school gates. Introduce visual aids to help parents socially distance / supervise entry and collection. Introduce floor markings to aid social distancing (e.g. tape or survey spray) where controlled queuing will be expected. Communicate expectations to parents. Consider one-way traffic through external doors to avoid face to face passing.	Graduated / Soft start introduced so that Chd naturally stagger in. Regular reminders to parents re social distancing & swift entrance/exit from school premises. Signage on gates and around site Letter to parents (Head) before re-opening SLT to be on 3 gates at starting/finishing times Only 1 Parent to collect/drop off Child One way route to enter school through Infant gate and exit through Nursery gate. Other 'bubbles' to enter through middle and top gate/playground as	SLT Admin Team to send letter to parents re reopening & systems in place SLT	June 2020 Reviewed Sept 2020 & ongoing May 2020 & ongoing	Ongoing Yes and ongoing
				SLT	June 2020 reviewed Sept 2020 & ongoing	Yes & Ongoing

What are the hazards?	Who might be harmed and how?	What are you already doing?	What further action is necessary?	Action by who?	Action by when?	Done
		<p>Visitors Ensure all visitors / building users are aware of school's expectations. They must follow social distancing, hand washing / use of sanitiser on entry and adhere to any restrictions on accessing parts of the building stipulated by the school. Parents instructed only to come onto premises by appointment or in event of an emergency Volunteers, temporary / supply staff, sports coaches and other providers are briefed on school's arrangements for managing and minimising risk, including the need to maintain distance (2m where possible) from other staff and pupils.</p> <p>Where visits can happen outside of school hours, they should. A record should be kept of all visitors or the lead member for a group e.g. a hiring (records maintained for 21 days) to aid track and trace. (Name, contact phone number, date of visit arrival / departure time) Signage in reception regarding good hygiene. Use of Perspex screens for open receptions and tape / visual markers to reinforce social distancing (2 m where possible)</p> <p>Staff / pupils On arrival all staff and students to wash hands using nearest available toilet or use the sanitiser provided at their point of entry.</p> <p>See DfE Guidance: https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools</p>	<p>advised re staggered times/10 minute intervals.</p> <p>Electronic entry system.</p> <p>Parents advised not to enter school. Contact through phone or email. All parents provided with year group email address</p> <p>Any visitors to complete Track and Trace Visitor record form.</p> <p>Ongoing reminders</p>	<p>Admin team</p> <p>All staff</p>	<p>September 2020 and ongoing</p> <p>May 2020 & ongoing</p>	<p>Ongoing</p> <p>Yes ongoing</p>
Contact points Equipment use printers, workstations, apparatus, machinery etc.	<p>Staff, Students / pupils / wider contacts</p> <p>Spread of COVID 19</p>	<p>Parents to ensure children have their own water bottles in school to reduce contact with 'face to tap' water fountains.</p> <p>Regularly clean and disinfect common contact surfaces in reception, office, access control etc. (screens, telephone handsets, desks).</p> <p>Staff and pupils have their own basic equipment (pens, pencils etc.) to avoid sharing.</p> <p>Activities and resources Classroom resources which are shared within groups (bubbles) are cleaned regularly. Those shared across groups must be cleaned between use.</p> <p>Minimise all unnecessary sharing of resources, taking books home etc.</p>	<p>Children not to take items to school or home again including stationery, packed lunches provided in only disposable packing</p> <p>Chd now allowed to bring packed lunch boxes in hard/washable containers.</p>	<p>SLT BR, Evergreen cleaners, all staff and chd</p> <p>All staff</p>	<p>June 2020 & ongoing</p> <p>September 2020</p>	<p>Ongoing</p>

What are the hazards?	Who might be harmed and how?	What are you already doing?	What further action is necessary?	Action by who?	Action by when?	Done
		<p>Use of shared resources between groups to be minimised, resources allocated to individual groups where possible.</p> <p>Otherwise all resources shared across groups (sports ,art ,science equipment etc.) must be cleaned before / after use e.g. library books, chrome books, laptops, I pads, PE equipment etc.) or 'quarantined' and left unused (for 48 hrs, 72 hours for plastic) before being used by another group (bubble).</p> <p>Where equipment is quarantined ensure this is clearly labelled with day used / next day available for use.</p> <p>Build cleaning into end of lesson activity routines.</p> <p>Schools to ensure anti-bacterial wipes are available in all IT rooms and teacher to ensure students wipe down after use. If student too young then arrangements for IT support staff etc. to clean.</p> <p>Re-plan lessons/activities to avoid shared resources.</p>	<p>Systems for quarantining of reading books in every class.</p> <p>Plastic cups also provided daily if needed & disposed daily</p> <p>Ongoing reminders, signage etc.</p> <p>Chrome books to wiped over before and after by staff of relevant Bubble beginning and end of the day that it is used.</p>	<p>Class teachers & All staff</p> <p>All staff/ teachers and TA's particularly in practical subjects</p> <p>All staff</p>	<p>September 2020</p> <p>June 2020</p> <p>Ongoing</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Yes & ongoing</p>
Proximity of students/ staff	<p>Staff, Students / pupils / wider contacts</p> <p>Spread of COVID 19</p>	<p>Staff are to maintain a safe distance between each other (2 metres wherever possible)</p> <p>Rooms to be kept as well ventilated as possible (opening windows) or via ventilation units. (where mechanical ventilation is present that removes and circulates air to multiple rooms recirculation should be turned off and adjust these to full fresh air where possible)</p> <p>There is no need to adjust systems that serve only individual rooms or portable units as these operate on 100% recirculation.</p> <p>See HSE guidance</p> <p>Consider opportunities for outdoor learning to assist in social distancing.</p> <p>Staff to follow social distancing guidance in offices/staff rooms/close working in rooms etc i.e. 2m wherever possible.</p> <p>Where staff need to move between classes and year groups, they should try and keep their distance from pupils and other staff as much as they can, ideally 2 metres from other adults.</p>	<p>Local decision on partial closure/ closure to be made in event of insufficient classrooms or space or if there are insufficient available teachers or staff to supervise the groups.</p>	<p>All staff</p> <p>SLT/All Staff</p> <p>All staff</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>	<p>Measures put in place but ongoing</p> <p>Ongoing</p> <p>Ongoing</p>

What are the hazards?	Who might be harmed and how?	What are you already doing?	What further action is necessary?	Action by who?	Action by when?	Done
		<p>See DfE Guidance: https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools</p> <p>Meetings / 1-2-1's / training Limit face to face meetings to those which are essential. Ensure these are conducted in large enough areas to maintain social distancing; or via electronic means (Microsoft Teams etc.)</p> <p>Staff rooms Review occupancy levels and layout to facilitate social distancing Set maximum occupancy, staff to stagger use to enable distancing.</p> <p>Stairs / corridors Minimise groups (bubbles) transitioning at the same time to ensure brief contact. (passing briefly in circulation spaces is a low risk) Implement one-way system (where possible e.g. multiple routes / stairs) Stagger use and numbers using circulation spaces at the same time. Avoiding multiple groups queuing in same shared areas/ narrow corridors etc Pupils queuing e.g. for entry into labs will need supervision and floor markings to aid distancing.</p> <p>Changing rooms Reduce numbers needing to use by allowing pupils to wear PE kit to school.</p> <p>Introduce enhanced cleaning of all facilities throughout the day and at the end of each day. Clean all contact surfaces between use by different groups.</p> <p>Provide suitable and sufficient rubbish bins in these areas with regular removal and disposal.</p> <p>Break / Playgrounds Avoid any group activities that require pupils to be in close physical contact with each other. Limit group interaction by clearly zoning areas and staggering breaks. Use playing fields when weather permits. Brief all staff on expectations. Increased supervision to aid enforcement of social distancing as far as is reasonable. Outdoor play equipment to be cleaned between use by different group or left for period of 48 hrs (72 hrs for plastic) between use by different groups. Pupils should wash / sanitise their hands before and after use.</p>	<p>Maximum occupancy of staff room = 7 PPA Room = 2</p> <p>Chd changing for PE at home</p> <p>Break times are staggered so that each Bubble is separate and there is no contact or cross over between bubbles.</p>	<p>All staff</p> <p>SLT</p> <p>All Staff</p>	<p>March 2020 & ongoing</p> <p>June 2020 and ongoing</p> <p>September 2020</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>

What are the hazards?	Who might be harmed and how?	What are you already doing?	What further action is necessary?	Action by who?	Action by when?	Done
		<p>See DfE Guidance: https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools</p> <p>Swimming pools (see also changing rooms and hire) Swimming pools (including school pools) were able to open from July 25th following a relaxation in Government restrictions. Follow PWTAG and Swim England advice on reopening school pools. Review swimming pool risk assessment and operating procedures. Pupil use is consistent with their groups.</p> <p>See https://www.swimming.org/swimengland/pool-return-guidance-documents/ Reopening a pool after COVID-19 shutdown : https://www.pwtag.org/reopening-pool-after-covid19-shutdown/ Operation after COVID-19 shutdown https://www.pwtag.org/swimming-pool-technical-operation-after-covid-19-shutdown/ Note: PWTAG recommend a free chlorine conc of 1.5 mg/L with a pH of 7-7.4; Testing before bathing and every 2 hrs after that.</p> <p>Recalculate bather load to ensure social distancing and communicate new maximum numbers to all users. (min 3 sqm per bather is only a start point, see Swim England recommended figures 6 sqm+)</p> <p>Hiring and lettings risk assessments on delivery, bather numbers and social distancing required from hirers. Ensure these are robust and follow national advice from Swim England. School to provide their operating procedures to hirers (NOP/EAP) and include details on measures taken to control COVID-19</p> <p>Areas used to be cleaned after use / before occupation by school.</p> <p>Swimming pools & Hydrotherapy in SEND settings Specific risk assessment required to mitigate the potential transmission of COVID-19, and this must include the pool side, use of equipment and changing areas, as well as the deployment of adults in a safe manner.</p> <p>See guidance document produced by ATACP (Aquatic therapy association of chartered Physios) on 10th June 2020. This must be referred to. This only applies to pools with a therapeutic use</p>	<p>Swimming Risk assessment completed</p> <p>Separate Coach Risk assessment – Staff to wear face coverings on vehicle Staff to check that vehicle is well ventilated before departure.</p>	Year 6 Team / RC & SLT to monitor ongoing	September 17 th	Ongoing

What are the hazards?	Who might be harmed and how?	What are you already doing?	What further action is necessary?	Action by who?	Action by when?	Done
		https://atacp.csp.org.uk/documents/atacp-recommendations-safe-aquatic-physiotherapy-practice-relation-covid-19-pandemic-0				
Canteen use / lunchtimes	Staff, Students / pupils / wider contacts Spread of COVID 19	<p>Break times staggered to reduce congestion and contact between groups. Rota for use of dining areas</p> <p>Reinforce handwashing prior to eating food. Hand sanitiser should be available at the entrance of any room where people eat and should be used by all persons when entering and leaving the area.</p> <p>Canteen use Food operators continue to follow Food Standard Agency's (FSA) guidance on good hygiene practices in food preparation and their Hazard Analysis and Critical Control Point (HACCP) processes.</p> <p>Pupils to enter canteens in their allocated groups.</p> <p>Discuss provision and delivery with Catering provider. Consider change to meal provision, delivery of lunches to groups in classes etc. <i>(This could include a change in menu provision, amount of drinks and food in chillers and how to avoid touching neighbouring products, merits of self-service v service by catering staff. An increase in pre-prepared and wrapped food to reduce use of crockery, utensils etc.)</i> Payments should be taken by contactless methods wherever possible. (Risks from fingerprint contact payment considered low if handwashing / sanitizing is enforced).</p> <p>Drinking water should be provided with enhanced cleaning measures of the tap mechanism introduced.</p> <p>All rubbish and waste should be put straight in the bin by the user and not left for someone else to clear up.</p>	<p>Dining room use to be suspended from 1st June</p> <p>All completed before autumn term.</p> <p>Food to be eaten in either classroom or outside</p> <p>Grab & go menu in individual disposable bags to be left by Caterlink staff outside of classroom/'bubble'</p> <p>Packed lunches provided from home to be in hand plastic lunchboxes.</p> <p>Large bins purchased</p>	<p>Head</p> <p>SLT & Admin team</p> <p>All Staff</p> <p>Caterlink staff / All staff in 'bubble'</p>	<p>June 2020 and ongoing</p> <p>June 2020 and ongoing</p> <p>June 2020 and ongoing</p> <p>Sept 2020 and ongoing</p>	<p>Yes and ongoing</p> <p>Daily and ongoing</p> <p>Yes and ongoing</p> <p>Sept 2020 & ongoing</p>

What are the hazards?	Who might be harmed and how?	What are you already doing?	What further action is necessary?	Action by who?	Action by when?	Done
		All areas used for eating must be thoroughly cleaned between groups and at the end of each break and shift, including chairs, door handles, vending machines etc.	Fresh bin liners to be put in by staff after lunch. Children/ staff to wipe down tables after eating.	BR Evergreen Cleaners	Daily and ongoing	Sept 2020
Transport / Travel off site	Staff, Students / pupils / wider contacts Spread of COVID 19	<p>Encourage walking / cycling to school Review travel plan Risk assessment of the school's transport provider been seen and the school consulted on it.</p> <p>Public transport All persons to limit their use of public transport and if this is not possible individuals should follow government advice on the wearing of face coverings. (mandated from 15th June) Guidance on how to wear and make a cloth face covering is available.</p> <p>Where business travel via car is required use private single occupancy where possible. Wash / sanitise hands on re-entering the building.</p> <p>Minibus use Used by those within same school group / bubble, reduce numbers on board to aid distancing. Vehicles to be cleaned after each group's use / between drivers etc. (sanitiser / disinfectant wipes to be available on the vehicle). Regular cleaning of vehicle contact points (handles, keys, display and controls etc.) – in-particular where vehicles are shared between drivers / groups. Use hand sanitizer on entering / leaving vehicle. Windows to be open for ventilation. Staff to wear disposable gloves when refueling.</p>	<p>Separate Coach Risk assessment – Staff to wear face coverings on vehicle. Staff to ensure before pupils enter that coaches are ventilated.</p> <p>Cleaning kit provided inside mini bus if required. No plans to use at present.</p>	<p>Year 6 Team / RC & SLT to monitor ongoing</p> <p>BR</p>	<p>Sept 2020 and ongoing</p> <p>Sept 2020</p>	<p>Yes & ongoing</p> <p>Yes & ongoing</p>
Contractors	Contractors, Staff,	School and any on site contractors (Catering, cleaning, FM provider etc.) to co-operate and share risk assessments.	Any outside contractors to wear face coverings and fill	Admin SLT	Sept 2020 and ongoing	Sept 2020

What are the hazards?	Who might be harmed and how?	What are you already doing?	What further action is necessary?	Action by who?	Action by when?	Done
	Students / pupils / wider contacts, Spread of COVID 19	All contractors will read and comply with signs in reception regarding good hygiene. Staff and contractors are to maintain a safe distance between themselves and others (2 metres where practical). All contractors are to wash their hands or use alcohol-based hand sanitiser upon entering the site. Agree approach to scheduled / ongoing building works. Where works can be conducted outside of the school day they should be. Site inductions are to be carried out following social distancing principles. School's to seek confirmation of the contractors method statement / risk assessment.	in the Track and Trace Visitor record. Access to toilet facilities for outside contractors avoiding any contact with bubbles.			
Provision of first aid	Staff, Students / pupils / wider contacts Spread of COVID 19	It is accepted that social distancing cannot be maintained during the delivery of first aid, but physical contact should be kept to a minimum e.g. pupils apply cold pack, wipe, plaster where able to do so. Wash hands before / after treatment. Those administering first aid should wear PPE appropriate to the circumstances. Where the injury was significant and thus required close care for an extended period then it would be reasonable to provide PPE. See also 'provision of personal care' and 'Suspected case whilst working on site'. First aiders to be aware of advice on CPR from The Resuscitation Council https://www.resus.org.uk/media/statements/resuscitation-council-uk-statements-on-covid-19-coronavirus-cpr-and-resuscitation/covid-community/ First aid rooms can be very busy and are often small rooms. Schools should make arrangement for only one person being treated in the first aid room at a time and allocate another room / area as a waiting/collection area. If daily medication is administered from 1 st aid rooms then consider if this needs relocating to reduce demand on space.	First Aid protocols circulated to all staff. First aid points with ice packs have been identified. First aid resources available in all bubbles. First aid to be administered within the bubble, not at the office area. Only prescribed medication to be administered on school premises at present - no Calpol.	All 1 st Aiders with in date qualification	Sept 2020 and ongoing	Sept 2020
Provision of personal care	Staff,	Additional PPE in place if required e.g. for intimate care, to be risk assessed and to be based on nature of task and level of contact (e.g. disposable apron, gloves, fluid resistant surgical mask (type IIR) and if there is a risk of splashing	Intimate care protocol circulated to all staff.	All staff	From March 2020 &	Ongoing

What are the hazards?	Who might be harmed and how?	What are you already doing?	What further action is necessary?	Action by who?	Action by when?	Done
	Students / pupils / wider contacts Spread of COVID 19	to the eyes e.g. coughing, spitting, vomiting then eye protection should be worn.) Where a child falls ill with Coronavirus symptoms whilst on site (new continuous cough, high temperature cough or a loss of, or change, in your normal sense of taste or smell.) then school staff supervising the child while they await collection should wear PPE (a fluid resistant surgical mask) if a distance of 2m cannot be maintained. If direct care (such as for a very young child or a child with complex needs) is required then staff giving care to wear a fluid resistant surgical mask, disposable apron and gloves.	PPE is available in all bubbles. Disinfectant machine where required to be used as an additional measure after deep clean.	All staff Site team	reviewed Sept 2020 and ongoing From March 2020 and ongoing	Ongoing Ongoing
Emergency procedures (Fire alarm activations etc)	Staff, Students / pupils / wider contacts Spread of COVID 19	Emergency evacuations are to take place following social distancing principles as far as is reasonably practicable (this will be impacted during evacuation, but will be for short period). Maintain groups / bubbles at assembly points. Increased supervision and reiteration of messages to occupants	Evacuation to be split over 2 playgrounds. Evacuation drill to take place at half term.	SP/RT to oversee fire alarm procedure	Sept 2020 and ongoing	Ongoing
Deliveries & Waste collection.	Staff, Students / pupils / wider contacts Spread of COVID 19	Do not approach delivery staff, allow packages to be left in a safe place. Hands are to be thoroughly washed after handling all deliveries or waste materials. Waste collections made when the minimum number of persons are on site (i.e. after normal opening hours).	Delivery staff not to enter the school building. (NB: Collection is Wednesday before school).	Admin team & BR	Sept 2020 and ongoing	Ongoing
Premises safety	Staff, Students / pupils Wider safeguarding / safety risks	Ensure all 'normal' tasks / compliance checks are being carried out/planned such as fire alarm testing, legionella controls, servicing of equipment, PAT testing etc. Ensure all key services are operational Legionella Follow normal practices for re-opening after summer holiday period. i.e. where weekly flushing of outlets has not taken place then chlorination / flushing of whole system should take place. Ensure key fire doors are not being compromised / wedged open (those protected stairwells, cross corridor, on single directional routes etc.)				
Lack of awareness of	Staff,	All staff consulted on plans and risk assessment. Parents/ carers and pupils informed of measures in place to protect them	Speech and language therapists, Ed Psych &	Head and/or Senco	Sept 2020 & ongoing	Ongoing

What are the hazards?	Who might be harmed and how?	What are you already doing?	What further action is necessary?	Action by who?	Action by when?	Done
PHE / school controls	Students / pupils / wider contacts Spread of COVID 19	Posters will be displayed in the reception, welfare areas and in suitable places around site. Clear briefing for all personnel on site, warning them of the risks posed by the virus as well as the control measures outlined in this assessment and from government guidance. Volunteers, peripatetic, temporary / supply staff, sports coaches and other providers are briefed on school's arrangements for managing and minimising risk, including need to maintain distance (2m where possible) from other staff and pupils.	and other visitors informed of our protocols for distancing and/or face coverings.			

Relevant links

Guidance for educational settings

<https://www.gov.uk/government/collections/guidance-for-schools-coronavirus-covid-19>

Guidance for full opening from Sept 2020

<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>

Protective measures for holiday and after-school clubs <https://www.gov.uk/government/publications/protective-measures-for-holiday-or-after-school-clubs-and-other-out-of-school-settings-for-children-during-the-coronavirus-covid-19-outbreak/protective-measures-for-out-of-school-settings-during-the-coronavirus-covid-19-outbreak#consider-group>

Face coverings in Education <https://www.gov.uk/government/publications/face-coverings-in-education>

Cleaning of non-healthcare settings <https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings>

Managing premises <https://www.gov.uk/government/publications/managing-school-premises-during-the-coronavirus-outbreak/managing-school-premises-which-are-partially-open-during-the-coronavirus-outbreak#other-points-to-consider>

Guidance on infection prevention and control for COVID-19 <https://www.gov.uk/government/publications/wuhan-novel-coronavirus-infection-prevention-and-control>

First aid guidance <https://www.gov.uk/government/publications/novel-coronavirus-2019-ncov-interim-guidance-for-first-responders/interim-guidance-for-first-responders-and-others-in-close-contact-with-symptomatic-people-with-potential-2019-ncov>

<https://www.sja.org.uk/get-advice/first-aid-advice/covid-19-advice-for-first-aiders/>

CPR on adults <https://www.sja.org.uk/get-advice/first-aid-advice/unresponsive-casualty/how-to-do-cpr-on-an-adult/>

Therapeutic use of Hydrotherapy pools ATACP <https://atacp.csp.org.uk/documents/atacp-recommendations-safe-aquatic-physiotherapy-practice-relation-covid-19-pandemic-0>

Stay at home guidance

<https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance>

Cleaning after a positive / symptomatic case on site <https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings>

Test and trace <https://www.gov.uk/guidance/maintaining-records-of-staff-customers-and-visitors-to-support-nhs-test-and-trace>

Face coverings <https://www.gov.uk/government/publications/face-coverings-when-to-wear-one-and-how-to-make-your-own/face-coverings-when-to-wear-one-and-how-to-make-your-own>